


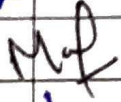
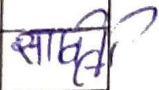

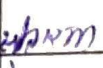

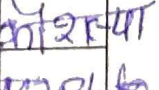

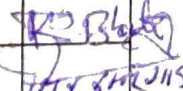






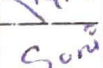
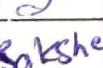










सूचना

21.01.2020

समस्त शिक्षणोत्तर कर्मचारियों को सूचित किया जाता है कि 22.01.2020 (बुधवार) को सायं 4:00 बजे कक्षा संख्या 16 में एक सामान्य बैठक आहूत की गयी है। आप सभी अपनी उपस्थिति सुनिश्चित करें।


प्राचार्या

शिक्षणोत्तर कर्मचारियों की सूची

1	Mr. Atul Kumar Singh		1	Mr. Nandlal	
2	Mr. Mahesh Nath Mehrotra		2	Mrs. Savitri Devi	
3	Dr. Annapurna		3	Mr. Sita Ram Kushwaha	
4	Mr. Soumya Kanti Mookherjee		4	Mrs. Kaushlya Devi	
5	Mr. Sharad Kumar		5	Mr. Kalika Pd Bharti	
6	Mr. Rajesh Kumar		6	Mr. Shiv Kumar Gaur	
7	Mr. Deepak Kumar Gond		7	Mr. Deepak Kumar	
8	Mr. Amit Kumar Ishwar		8	Mr. Sanjay Kumar	
9	Mr. Kapildev Yadav		9	Mr. Sandeep Kumar Prajapati	
10	Mr. Brijesh Kumar Chaurasiya		10	Mrs. Soni Patel	
11	Mr. Chandra Kanta Chatterjee	on leave	11	Ms. Sakshi Singh	
12	Mr. Vikas Tripathi		12	Mr. Ratan Kumar Sharma	
13	Ms. Sakshi Gupta				
14	Ms. Mamta Patel				
15	Mrs. Bharti Chatopadhyay	on leave			
16	Ms. Deepika Chatterjee				
17	Mrs. Yogita Vishwakarma				
18	Ms. Varsha Yadav				
19	Mr. Vishal Prajapati				
20	Ms. Varsha Maurya				

22.01.2020

Vasant Kanya Mahavidyalaya
Kamachha, Varanasi

शिक्षणेतर कर्मचारियों की सूची

1	Mr. Atul Kumar Singh	Atul
2	Mr. Mahesh Nath Mehrotra	Mahesh
3	Dr. Annapurna	Annapurna
4	Mr. Soumya Kanti Mookherjee	Soumya
5	Mr. Sharad Kumar	
6	Mr. Rajesh Kumar	Rajesh
7	Mr. Deepak Kumar Gond	DKG
8	Mr. Amit Kumar Ishwar	Amit
9	Mr. Kapildev Yadav	Kapil
10	Mr. Brijesh Kumar Chaurasiya	Brijesh
11	Mr. Chandra Kanta Chatterjee	
12	Mr. Vikas Tripathi	Vikas
13	Ms. Sakshi Gupta	Sakshi
14	Ms. Mamta Patel	Mamta
15	Mrs. Bharti Chatopadhyay	
16	Ms. Deepika Chatterjee	Deepika
17	Mrs. Yogita Vishwakarma	Yogita
18	Ms. Varsha Yadav	Varsha
19	Mr. Vishal Prajapati	Vishal
20	Ms. Varsha Maurya	Varsha

1	Mr. Nandlal	
2	Mrs. Savitri Devi	Savitri
3	Mr. Sita Ram Kushwaha	Sita Ram
4	Mrs. Kaushlya Devi	
5	Mr. Kalika Pd Bharti	Kalika
6	Mr. Shiv Kumar Gaur	Shiv Kumar
7	Mr. Deepak Kumar	
8	Mr. Sanjay Kumar	Sanjay
9	Mr. Sandeep Kumar Prajapati	Sandeep
10	Mrs. Soni Patel	Soni
11	Ms. Sakshi Singh	Sakshi
12	Mr. Ratan Kumar Sharma	Ratan

Minutes of the meeting of IQAC, VKM, held on 22.01.2020

On 22.01.2020 a general meeting of IQAC with non-teaching staff of the college was held at 4:00 p.m. in Room No. 16.

AGENDA

- Development of healthy working environment and professional ethics.
- Obtaining feedback from the staff.

The meeting was conducted by **Principal, VKM and IQAC Co-ordinator.**

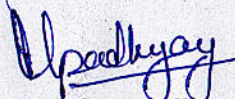
Following staff members were present -

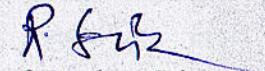
S.no	Name	Designation
1.	Dr. Annapurna	- Administrative Officer
2.	Sri Atul Kumar Singh	- Section Officer
3.	Sri Mahesh Nath Mehrotra	- Accountant
4.	Mr. Soumyakanti Mookherjee	- Tabla Accompanist
5.	Mr. Rajesh Kumar	- Library Clerk
6.	Mr. Deepak Kr. Gond	- Lab Assistant (Psychology)
7.	Mr. Amit Kumar Ishwar	- Tabla Accompanist
8.	Sri Kapildev Yadav	- Clerk
9.	Sri Brijesh Kumar Chaurasiya	- Professional Assistant
10.	Sri Vikas Tripathi	- UDC
11.	Ms. Sakshi Gupta	- LDC
12.	Ms. Mamta Patel	- Semi Professional Asst
13.	Ms. Deepika Chatterjee	- Assistant Accountant
14.	Ms. Yogita Vishwakaram	- Lab Assistant (Home Sc.)
15.	Ms. Varsha Yadav	- Junior Assistant
16.	Mr. Vishal Prajapati	- Junior Assistant
17.	Ms. Varsha Mourya	- Lab Assistant (Home Sc.)
18.	Mrs. Savitri	- Peon
19.	Mr. Sitaram Kushwaha	- Library Attendant
20.	Mr. Kalika Prasad Bharti	- Peon
21.	Mr. Shiv Kumar Gaur	- Peon
22.	Mr. Sanjay Kumar	- Lab Attendant
23.	Mr. Sandeep Prajapati	- Lab Attendant
24.	Ms. Soni Patel	- Lab Attendant (Home Sc.)
25.	Ms. Sakshi Singh	- Lab Attendant (Psychology)
26.	Mr. Ratan Kumar Sharma	- Lab Attendant

Following points were discussed –

- Principal addressed the staff members and advised them to act with integrity and be respectful, honest and transparent. She also encouraged enhancing the spirit of learning and striving for excellence.

- Coordinator, IQAC, laid stress on professionalism by being more disciplined. Less use of mobile phones in office was recommended. Refraining from negativity in the work place and office politics was also suggested. She also emphasized on proper distribution of work among staff.
- Feedback was taken from staff members.
- Diary and pen were distributed among staff members.

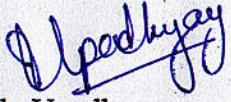

Dr. Indu Upadhyay
Coordinator, IQAC


Prof. Rachna Srivastava
Principal
Vasant Kanya Mahavidyalaya
Kamachha, Varanasi

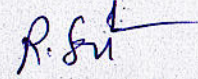
No: VKM/IQAC/2019-20/R02

ACTION TAKEN REPORT

- Distribution of work among staff members was done.
- It was decided to hold more such meetings in future in order to have a regular feedback from staff members.



Dr. Indu Upadhyay
Coordinator, IQAC



Prof. Rachna Srivastava
Principal
Vasant Kanya Mahavidyalaya
Kamachha, Varanasi